

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Dr. Krebs and Dr. Donahue (operating as Chicago Spine + Sports) are required, by law, to maintain the privacy and confidentiality of your protected health information and to provide our patients with notice of our legal duties and privacy practices with respect to your protected health information.

Disclosure of Your Health Care Information

Treatment

We may disclose your health care information to other healthcare professionals within our practice for the purpose of treatment, payment or healthcare operations. We may also share this information to facilitate referrals or transmit critical information to other treating physicians or related facilities that provide care or perform diagnostic tests.

Payment

Information may be used and disclosed to obtain payment for services provided to you.

Health Care Operations

This information may be used in connection with training staff and providers. To improve quality of service. We may contact you to remind you of your appointments, obtain payment, and/or discuss health related issues.

Uses and Disclosures of Personal Information that Do Not Require Patient Consent

- **Phone messages/Appointment reminders**
- **Workers' Compensation**
- **Emergencies**
- **Public Health**
- **Judicial and Administrative Proceedings**
- **Law Enforcement**
- **Deceased Persons**
- **Organ Donation**
- **Research**
- **Public Safety**
- **Specialized Government Agencies**
- **Military Authorities**
- **Food and Drug Administration**

Change of Ownership.

In the event that Chicago Spine + Sports is sold or merged with another organization, your health information/record will become the property of the new owner.

Patient Health Information Rights

- You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised, however, that Chicago Spine + Sports is not required to agree to the restriction that you requested.
- You have the right to have your health information received or communicated through an alternative method or sent to an alternative location other than the usual method of communication or delivery, upon your request.
- You have the right to inspect and copy your health information.
- You have a right to request that Chicago Spine + Sports amend your protected health information. Please be advised, however, Chicago Spine + Sports is not required to agree to amend your protected health information. If your request to amend your health information has been denied, you will be provided with an explanation of our denial reason(s) and information about how you can disagree with the denial.
- You have a right to receive an accounting of disclosures of your protected health information made by Chicago Spine + Sports.
- You have a right to a paper copy of this Notice of Privacy Practices at any time upon request.

Changes to this Notice of Privacy Practices

Chicago Spine + Sports reserves the right to amend this Notice of Privacy Practices at any time in the future, and will make the new provisions effective for all information that it maintains. Until such amendment is made, Chicago Spine + Sports are required by law to comply with this Notice.

Complaints/Concerns

Chicago Spine + Sports are required by law to maintain the privacy of your health information and to provide you with notice of its legal duties and privacy practices with respect to your health information.

If you desire more information regarding your privacy rights

OR

If you are concerned that your privacy rights have been violated or disagree with manner that your personal health information has been used.

YOU MAY CONTACT

Chicago Spine + Sports OR The Director, Office for Civil Rights of the U.S. Department of Health and Human Services.

Chicago Spine + Sports and its affiliates will not retaliate against you if you file a complaint.

If you are not satisfied with the manner in which this office handles your complaint, you may submit a formal complaint to:

DHHS, Office of Civil Rights
200 Independence Avenue, S.W.
Room 509F HHH Building
Washington, DC 20201

